

# Kaltura: Getting Started Guide



To access or download this Kaltura Quick Reference Guide, visit GROK article [16970](#)

<p><b>Adding a video to Kaltura My Media</b></p>	<p>Adding a video to the My Media area of Moodle does NOT automatically add a video to your course(s). The videos kept here are private until added to a course.</p> <ul style="list-style-type: none"> <li>• Add video file to My Media – GROK article <a href="#">16949</a></li> </ul>
<p><b>Adding a Kaltura Video to a Moodle course</b></p>	<p>Videos added to the Course Media area are accessible to all those enrolled in a course. Instructors AND students can add videos to the Course Media.</p> <ul style="list-style-type: none"> <li>• Add Video Files to Kaltura Course Media – GROK article <a href="#">19692</a></li> <li>• Adding a Kaltura Video Resource – GROK article <a href="#">18523</a></li> </ul>
<p><b>Using the text editor to add a Kaltura video to Moodle</b></p>	<p>Instructors can add a video anywhere in Moodle where they would normally use text. There is a Kaltura Media button in the text editor bar.</p> <ul style="list-style-type: none"> <li>• Embed a Kaltura Video into a Moodle Activity or Resource – GROK article <a href="#">18597</a></li> </ul>
<p><b>Adding a Kaltura Media Assignment to a Moodle course</b></p>	<p>The Kaltura Media Assignment allows students to submit media for a grade. Submissions can be audio, video, or images.</p> <ul style="list-style-type: none"> <li>• Adding a Kaltura Media Assignment (Instructors) – GROK article <a href="#">16924</a></li> </ul>
<p><b>Downloading &amp; recording with CaptureSpace Lite</b></p>	<p>CaptureSpace Lite is a downloadable recording program that allows users to record multiple media streams.</p> <ul style="list-style-type: none"> <li>• Downloading CaptureSpace Lite – GROK article <a href="#">19643</a></li> <li>• Record your Voice – GROK article <a href="#">19648</a></li> <li>• Record your Screen – GROK article <a href="#">19645</a></li> <li>• Record your Screen &amp; Webcam – GROK article <a href="#">19646</a></li> <li>• Record your Webcam – GROK article <a href="#">19647</a></li> <li>• CaptureSpace Lite Desktop Recorder Library – GROK article <a href="#">19649</a></li> </ul>
<p><b>Creating a Kaltura Video Presentation</b></p>	<p>A video presentation allows a user to sync a document/PowerPoint to a media file. An updated version of Flash is required.</p> <ul style="list-style-type: none"> <li>• Creating a Kaltura Video Presentation – GROK article <a href="#">19642</a></li> <li>• Adding a Kaltura Video Presentation – GROK article <a href="#">16956</a></li> </ul>
<p><b>Managing your Kaltura videos</b></p>	<p>In the Course Media Gallery, instructors can view some basic Analytics for their videos. They can also remove a video from the course gallery.</p> <ul style="list-style-type: none"> <li>• Managing Your Videos – GROK article <a href="#">19700</a></li> </ul>
<p><b>Additional Resources</b></p>	<ul style="list-style-type: none"> <li>• Add video files to Kaltura Course Media – GROK article <a href="#">19692</a></li> <li>• View a Kaltura Video (Students)– GROK article <a href="#">16957</a></li> <li>• Add video Files to Kaltura My Media (Students) – GROK article <a href="#">16954</a></li> <li>• Submit Media to a Kaltura Assignment (Students) – GROK article <a href="#">18559</a></li> <li>• View grade and feedback on a Kaltura Assignment (Students) – GROK article <a href="#">18604</a></li> </ul> <p><a href="#">Kaltura Video Tutorials</a> – Note that LSU does not have all features.</p>

